APR MANAGEMENT GROUP

- Office of Academic Affairs
  - Gail Burd, Senior Vice Provost for Academic Affairs, Teaching, and Learning
  - Meg Lota Brown, Associate Vice Provost, Academic Affairs
  - Kat Francisco, Senior Manager, Academic Affairs
  - Aidalee Montijo, Admin Assistant, Academic Affairs
APR MANAGEMENT GROUP

- UCATT | University Center for Assessment, Teaching & Technology
  - Lisa Elfring, Associate Vice Provost, Office of Instruction & Assessment
  - Elaine Marchello, Assistant Director of Assessment
  - Laurie Sheldon, Coordinator, Assessment
APR MANAGEMENT GROUP

- UAIR | University Analytics & Institutional Research
  - Ashley Hurand, Assistant Director
  - Jessica Hamar Martinez, Associate Research Scientist & Senior Data Analyst
  - Jessica Calderwood, Data Analyst
APR WEBSITE

http://academicaffairs.arizona.edu/apr

- APR Orientation Registration
- APR Manual & Examples
- APR Management Team Listing
- 7 Year APR Schedule
- Orientation Slides
- List of Peer Institutions
# APR OVERVIEW OF THE PROCESS

<table>
<thead>
<tr>
<th>Initial Planning</th>
<th>Self-Study</th>
<th>Review Committee</th>
<th>Discussion or Findings</th>
<th>REPORTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attend orientation; Review APR manual</td>
<td>Dept. Head and Dean approve self-study committee</td>
<td>APR Reviewers: Suggest 2 individuals for each position</td>
<td>Final APR Meeting with:</td>
<td>Summary reviews sent to Arizona Board of Regents (ABOR)</td>
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<tr>
<td>Attend Assessment and Data Workshops</td>
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<tr>
<td>Discuss budget with the Dean</td>
<td>Follow the suggested APR outline in the manual</td>
<td>Assoc. Vice Provost approves and invites members</td>
<td>Unit Head, Dean, Provost,</td>
<td>Evidence for institutional accreditation</td>
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<td></td>
<td></td>
<td>Appendix E; COM-App D</td>
<td>Assoc. Vice Provost</td>
<td></td>
</tr>
<tr>
<td><strong>BOOK SITE VISIT DATE</strong></td>
<td></td>
<td>Site visit itinerary</td>
<td></td>
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<tr>
<td></td>
<td>Send draft to APR Assoc. Vice Provost for review</td>
<td><em>See Appendix F</em></td>
<td></td>
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<tr>
<td></td>
<td>and feedback</td>
<td><em>COM Appendix E</em></td>
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<tr>
<td>Review Assessment Plan with UCATT</td>
<td>Written report to Assoc. Vice Provost</td>
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<tr>
<td><strong>See Appendix A</strong></td>
<td><strong>See Appendix B</strong></td>
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</tbody>
</table>
As the basis for the entire review process, the self-study report helps a program assess its past and present efforts and chart a realistic course for the future.
APR SELF-STUDY WRITING TIPS

- Start the Self-Study now; finish 8 weeks before site visit date
- Follow guidelines; expand on areas of specific relevance
- Keep the report to 50-75 pages
- Be thorough, succinct, and avoid repetition
- Use graphs and tables where possible
  - Consult with Assoc. Vice Provost and UAIR
- Consider your audiences; note: your peers will review this document
- Tap expertise of the APR Management Group:
  - Office of Academic Affairs
  - University Center for Assessment, Teaching & Technology (UCATT)
  - University Analytics & Institutional Research (UAIR)
THE JOINT INTERNAL/EXTERNAL REVIEW COMMITTEE

- PURPOSE: Review the Self-Study Report; Interview Department personnel; Assess Quality; and Make Specific Recommendations for Improvement

- TEAM COMPOSITION:
  - External Members Provide National Context (Minimum 3)
  - Internal Members Provide UA Context (Minimum 2)
  - Community Member Provides Local Context (1)
  - Alumnus (1)

- TIME FRAME:
  - Discuss List of Nominees with Dean
  - Block time on calendars: Provost, Assoc. Vice Provost, & Dean [and Sr. Vice President for Health Sciences, as appropriate] after clearing dates with all potential review committee members
  - Site visit no later than April 15, with APR Reviewers’ report submitted by the end of the semester
APR REVIEWERS

- Review self-study report prior to visit
- Receive instructions during APR Charge meeting with Assoc. Vice Provost
- Participate in on-site interviews with faculty, staff, students, and administrators [+Heads of other departments in the college]
- Gather additional data as needed
- Prepare evaluation, including specific recommendations
- Meet with Provost and Assoc. Vice Provost at the conclusion of the visit
- Submit report to the Assoc. Vice Provost within three weeks of the visit
Concluding Conference, or Final Meeting, with the Provost, Associate Vice Provost, Dean and Unit Head
[& Sr. Vice President for Health Sciences, as appropriate]

- Head to submit a 2-page response concerning the APR Report to the Associate Vice Provost prior to the final meeting
- Discuss review team recommendations and the unit’s plans for implementation of the recommendations
- Identifies objectives designed to be achieved over the next several years
- Findings and agreed upon action plan will be summarized in the report to the Arizona Board of Regents
University Analytics & Institutional Research (UAIR) offers APR support through two primary means:

**UAccess Analytics | APR Dashboard**
Tool that is managed by UAIR

**Academic Analytics**
Tool that the UA subscribes to through a third-party company
APR SELF-STUDY: UAIR SUPPORT

UAccess Analytics | APR Dashboard

- Dashboard designed to provide some of the required data (see Appendix B)
  Note: dashboard to serve as a starting point for the data collection process. Many departments will supplement with additional data.

- Included in the APR Dashboard is a Required Institutional Dataset encompassing key metrics for students, faculty and staff. To the extent that these measures are relevant for your program or programs under review, they should be included as an appendix in your self study.

- Dashboard also provides supplemental data for each of the following sections covered within Appendix B:
  - A. Summary
  - E. Faculty
  - F. Unit Administration
  - H. Undergraduate Students
  - I. Graduate Students
APR SELF-STUDY: UAIR SUPPORT

UAccess Analytics | APR Dashboard

Required Institutional Dataset | Undergraduate Student Data

This dataset should be included as an appendix in the APR self-study and represents the following department(s):
Systems and Industrial Engr [2302].

Undergraduate Academic Plans

An academic plan is an area of study—such as a major, minor, or specialization—that is within an academic program. The data in this section represents students who were active in the primary or secondary academic plan (major) during the provided academic years.

Active Academic Plans by Academic Year

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<td>SYEBSSYE</td>
<td>Systems Engineering</td>
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<td>Undergrad Certificate</td>
<td>Specialization</td>
<td>ASIIECRTU</td>
<td>Adv Sys &amp; Industrial Eng</td>
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<td>Yes</td>
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APR SELF-STUDY: UAIR SUPPORT

UAccess Analytics | APR Dashboard

Example of Summary Page

**APR Self-Study Self-Study Summary**

**Number of faculty (at various ranks), lecturers and adjunct lecturers**
Counts captured on the fall census date of each fiscal year.

**Number of enrolled students**
Enrollment counts (include MA/CR only) captured on the fall census date of each academic year.

**Number of post-doctoral scholars**
Counts captured on the fall census date of each fiscal year.

**Total Personnel Headcounts/FTE by ABOR Code, Tenure Status and Funding Source (Supplemental Information)**
Counts captured on the fall census date of each fiscal year.
Academic Analytics, Peer Comparison

- One source of data for aspirational peer comparison
- Provides data on selected faculty scholarly activity in PhD-granting programs
  - Faculty included: T/TE, C/CE and some research faculty
  - Faculty list current as of fall 2021

<table>
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<tr>
<th>Activity</th>
<th>Sources</th>
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<tr>
<td>Conference Proceedings</td>
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<td>Journal Articles</td>
<td>Crossref</td>
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</tr>
<tr>
<td>Books</td>
<td>Baker &amp; Taylor, The British Library</td>
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<tr>
<td>Honorific Awards</td>
<td>Awarding Agencies</td>
</tr>
<tr>
<td>Grants</td>
<td>Federal Funding Agencies</td>
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</tbody>
</table>
Academic Analytics, Alumni Insight

- Job placement information (as of summer 2022) for PhD graduates from 2012-2021
- Includes information on industry, sector, location, position

INDUSTRIES OF EMPLOYMENT

Employers found for 3,478 of 4,221 selected alumni (82.4%)
Next Steps...

After you have identified your data contact(s) for the self-study, we will follow up to offer an overview of the information available in the UAccess Analytics APR Dashboard and Academic Analytics. Feel free to reach out to UAIR with data support questions at any point in the self-study process.

There will be a workshop in early April that your data contact(s) will be invited to and should attend.
Evaluation of Teaching Quality (Appendix G)

- Peer Observations of Teaching
- Student Course Surveys
- Departmental Self-Assessment of Teaching Quality
STUDENT LEARNING OUTCOMES ASSESSMENT

- Faculty-Driven Process for Program Level Assessment of Student Outcomes
- Assessment Data Analysis
- Assessment Activities
- Program Improvement
- Assessment Findings

Student Learning Outcomes
STUDENT LEARNING OUTCOMES

ASSESSMENT

University Center for Assessment, Teaching & Technology (UCATT)

- Annual assessment updates
- Required for Improvement of Program Quality, ABOR Summary Report, and University Accreditation
- Required Reporting in Planning & Self-Study (workshops coming in April)
  - Program Learning Outcomes
  - Curriculum Map
  - Process of Assessment
  - Assessment Plan and Findings
  - Changes in Response to Findings

*UCATT team members will schedule assessment support.
LEARNING OUTCOMES VS PROGRAM OUTCOMES

▪ Learning Outcomes
  ▪ UCATT | Planning and Self Study
  ▪ What evidence have you collected to show that your students know what they are supposed to know and what they are able to do upon completion of the program?

▪ Program Outcomes
  ▪ UAIR | APR Dashboard; Institutional Dataset; Academic Analytics Alumni Insight
  ▪ Retention and graduation and job/ advanced education

APR Self-Study Kickstart Meetings In Person Early April
Where to start

- **Review** the 2023-2024 APR Procedure Manual
- **Build your team:** Self-Study committee, chair; data contacts
- **Contact UAIR** for data and reports in UAccess Analytics and Academic Analytics.
- **Consult with UCATT** (Elaine Marchello) about program-level assessment of student learning outcomes
- **Look at self-study examples.** Same webpage as APR manual.
### APR FALL 2023 DATES

<table>
<thead>
<tr>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
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</table>

**UNITS for Fall Reviews**

1. Agricultural & Resource Economics
2. East Asian Studies [already scheduled]
3. Entomology & EIS GIDP
4. Center for Latin American Studies
5. Religious Studies & Classics [already scheduled]
6. ___________________
7. ___________________