APR MANAGEMENT GROUP

- Office of Academic Affairs
  - Gail Burd, Senior Vice Provost for Academic Affairs, Teaching, and Learning
  - Kat Francisco, Manager, Academic Affairs + Admin to Gail Burd
APR MANAGEMENT GROUP

- OIA | Office of Instruction and Assessment
  - Lisa Elfring, Associate Vice Provost, Office of Instruction & Assessment
  - Ingrid Novodvorsky, Director, Teaching, Learning, & Assessment
  - Elaine Marchello, Assistant Director of Assessment
APR MANAGEMENT GROUP

- UAIR | University Analytics & Institutional Research
  - Ravneet Chadha, Executive Director
  - Ashley Hurand, Program Manager, Customer Experience & Support
  - Jessica Hamar Martinez, Associate Research Scientist & Senior Data Analyst
  - Lauren Isely, Senior Data Analyst
APR WEBSITE

http://academicaffairs.arizona.edu/apr

- APR Orientation Registration
- APR Manual & Examples
- APR Management Team Listing
- 7 Year APR Schedule
- Orientation Slides
- List of Peer Institutions
# APR OVERVIEW OF THE PROCESS

<table>
<thead>
<tr>
<th>Initial Planning</th>
<th>Self-Study</th>
<th>Review Committee</th>
<th>Discussion or Findings</th>
<th>REPORTS</th>
</tr>
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<tbody>
<tr>
<td>Attend orientation; Review APR manual</td>
<td>Dept. Head and Dean approve self-study committee</td>
<td>APR Reviewers: Suggest 2 individuals for each position</td>
<td>Final APR Meeting with:</td>
<td>Summary reviews sent to Arizona Board of Regents (ABOR)</td>
</tr>
<tr>
<td>Discuss budget with the Dean</td>
<td>Follow the suggested APR outline in the manual</td>
<td>Sr. Vice Provost approves and invites members Appendix E</td>
<td>Unit Head, Dean, Provost, Sr. Vice Provost</td>
<td>Evidence for Higher Learning Commission (HLC) accreditation criteria</td>
</tr>
</tbody>
</table>

**BOOK SITE VISIT DATE**

- Send draft to APR Self-Study Editor for review and feedback
- Site visit itinerary *See Appendix F;*

**Review Assessment Plan with Office of Instruction and Assessment**

- Written report to Senior Vice Provost *See Appendix F*
As the basis for the entire review process, the self-study report helps a program assess its past and present efforts, and chart a realistic course for the future.
APR SELF-STUDY WRITING TIPS

- Start the Self-Study now; finish 8 weeks before site visit date
- Follow guidelines; expand on areas of specific relevance
- Keep the report to 50-75 pages
- Be **thorough, succinct**, and **avoid repetition**
- Use graphs and tables where possible
  - Consult with APR Self-Study Editor and UAIR
- Consider your audiences
- Tap expertise of the APR Management Group:
  - Office of the Senior Vice Provost for Academic Affairs
  - Office of Instruction and Assessment (OIA)
  - University Analytics & Institutional Research (UAIR)
APR REVIEW TEAM

THE JOINT INTERNAL/EXTERNAL REVIEW COMMITTEE

- PURPOSE: Review the Self-Study Report; Interview Department personnel; Assess Quality; and Make Specific Recommendations for Improvement

- TEAM COMPOSITION:
  - External Members Provide National Context (Minimum 3)
  - Internal Members Provide UA Context (Minimum 2)
  - Community Member Provides Local Context (1)
  - Alumnus (1)

- TIME FRAME:
  - Discuss List of Nominees with Dean
  - Block time on calendars: Provost, Sr. Vice Provost, & Dean [and Sr. Vice President for Health Sciences, as appropriate] after clearing dates with all potential review committee members
  - Site visit no later than April 15, with APR Reviewers report submitted by the end of the semester
APR REVIEWERS

- Review self-study report prior to visit
- Receive instructions during APR Orientation meeting with Sr. Vice Provost
- Participates in on-site interviews with faculty, staff, students, and administrators [+Heads of other departments in the college]
- Gathers additional data as needed
- Prepares evaluation, including specific recommendations
- Meets with Provost and Senior Vice Provost at the conclusion of the visit
- Submits report to the Senior Vice Provost within three weeks of the visit
Concluding Conference, or Final Meeting, with the Provost, Senior Vice Provost, Dean and Unit Head
[& Sr. Vice President for Health Sciences, as appropriate]

- Head to submit a 2-page response concerning the APR Report to the Senior Vice Provost prior to the final meeting
- Discuss review team recommendations and the unit’s plans for implementation of the recommendations
- Identifies objectives designed to be achieved over the next several years
- Findings and agreed upon action plan will be summarized in the report to the Arizona Board of Regents
APR SELF-STUDY: UAIR SUPPORT

University Analytics & Institutional Research (UAIR) offers APR support through two primary means:

**UAccess Analytics | APR Dashboard**
Tool that is managed by UAIR

**Academic Analytics**
Tool that the UA subscribes to through a third-party company
Dashboard designed to provide some of the required data (see Appendix B) Note: dashboard to serve as a starting point for the data collection process. Many departments will supplement with additional data.

Included in the APR Dashboard is a Required Institutional Dataset encompassing key metrics for students, faculty and staff. To the extent that these measures are relevant for your program or programs under review, they should be included as an appendix in your self study.

Dashboard also provides supplemental data for each of the following sections covered within Appendix B:

- A. Summary
- E. Faculty
- F. Unit Administration
- H. Undergraduate Students
- I. Graduate Students
UAccess Analytics | APR Dashboard

New Institutional Dataset Page

UAccess ANALYTICS DEVELOPMENT

Overview Required Institutional Dataset
Summary (A) Faculty (E) Unit Administration (F) UGRD Students (H) GRAD Students (I)

Required Institutional Dataset | Undergraduate Student Data
This dataset should be included as an appendix in your APR self study

Fall Enrollment
Enrollment counts are captured on the fall census date of each academic year. Tables broken out by plan will show students counted once for each of their plans (if they have more than one), the Total Enrollment table only counts each student one time. Empty cells might indicate a change in academic plan ownership. If necessary, clear Department filter and use Academic Plan to filter for an individual plan.

Total Undergraduate Enrollment

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<th>Fall 2015</th>
<th>Fall 2016</th>
<th>Fall 2017</th>
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Undergraduate Enrollment by Academic Plan

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APR SELF-STUDY: UAIR SUPPORT

UAccess Analytics | APR Dashboard

Example of Summary Page
Academic Analytics

- One source of data for aspirational peer comparison
- Provides data on selected faculty scholarly activity in PhD-granting programs
  - Faculty included: T/TE, C/CE and some research faculty
  - Faculty list current as of fall 2019

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<td>Honorific Awards</td>
<td>Awarding Agencies</td>
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<tr>
<td>Grants</td>
<td>Federal Funding Agencies</td>
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APR SELF-STUDY: UAIR SUPPORT

ACADEMIC ANALYTICS

COMPARATIVE WINDOW

Noncomparative Windows

AAD2019 Comparative Windows
Faculty roster from 11/1/2019
Content through 12/31/2019


  - 2016-2019
  - 2016-2019
- Citations* (2004-2020)
  - 2015-2019
- Grants (2006-2020)
  - 2015-2019
- Books (2003-2020)
  - 2010-2019
- Honorific Awards (no limit; coverage window varies by award)
- Book Chapters (2003-2020)
- Clinical Trials (1996-2020)
- Patents (1976-2020)

* Citations to articles and conference proceedings published within the coverage window

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APR SELF-STUDY: UAIR SUPPORT

Academic Analytics Chart Examples
Next Steps...

We will be in touch to set up a meeting shortly after the spring term concludes to help orient you to both the UAccess Analytics APR Dashboard and Academic Analytics. During that meeting, we can also discuss provisioning and training resources.
Office of Instruction & Assessment

Evaluation of Teaching Quality (Appendix G)
- Peer Observations of Teaching
- Student-Course Evaluations
- Departmental Self-Assessment of Teaching Quality

General Education (Appendix H)
- General Education Template
- Syllabi of all Tier 1 and Tier 2 Courses
STUDENT LEARNING OUTCOMES ASSESSMENT

- Assessment Findings
- Assessment Data Analysis
- Faculty-Driven Process for Program Level Assessment of Student Outcomes
- Program Improvement
- Assessment Activities

Student Learning Outcomes
APR-ENABLED ASSESSMENT IMPROVEMENT CYCLE

Office of Instruction & Assessment

- Annual Taskstream Updates (taskstream.arizona.edu)
- OIA Consultation
Office of Instruction and Assessment (OIA)

- Required for Improvement of Program Quality, ABOR Summary Report, and University Accreditation
- Required Reporting in Taskstream*
  - Program Learning Outcomes
  - Curriculum Map
  - Process of Assessment
  - Assessment Plan and Findings
  - Changes in Response to Findings

*OIA team members are available to schedule Taskstream orientations by request.
Where to start

- **Review** the 2021-2022 APR Procedure Manual
- **Build your team:** Self-Study committee, chair; data contacts
- **Contact UAIR** for data and reports in UAccess Analytics and Academic Analytics.
- **Consult with OIA** (Ingrid Novodvorsky or Elaine Marchello) about program-level assessment of student learning outcomes.
- **Look at self-study examples.** Same webpage as APR manual.
### APR FALL 2021 DATES

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APR QUESTIONS